



CANADIAN
BAR ASSOCIATION
Alberta

CBA Alberta Board of Directors Nomination Form

PART ONE: NOMINATION

WE the undersigned, being current CBA members, hereby nominate _____ who is an Active (Regular) or Scholar member in good standing, to run for the **BOARD OF DIRECTORS** of the Canadian Bar Association - Alberta Branch in the 2026 election.

1. _____
(Name - Please Print) (Signature) (C.B.A. number)
2. _____
(Name - Please Print) (Signature) (C.B.A. number)
3. _____
(Name - Please Print) (Signature) (C.B.A. number)

I, _____ hereby consent to my name being placed in nomination for the 2026-2028 **BOARD OF DIRECTORS** of the Canadian Bar Association - Alberta Branch.

(Signature)

Please note:

- You can either submit a consolidated form, a single signed sheet with information from all 3 nominators, or can submit 3 separate forms, one from each nominator.
- If submitting electronically, please consolidate the pages of your nomination package into a single document.
- The names of the nominators will remain confidential and will only be used for verification purposes. They will not be disclosed to the electorate.
- At the commencement of the voting period, the Voters (all eligible voting members of the Branch, namely Active Regular and Scholar members holding membership for year 2025 - 2026 and Honorary members **who have paid the fees by end of day April 30, 2026**) will be electronically sent biographical information on each of the candidates, along with the link to their ballots and the date to return their completed ballot.



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PART TWO: BIO SUMMARY *(will be shared with the electorate)*

Name: _____ Date of Call to the Bar: _____

Firm: _____ Area of Practice: _____

Please indicate if any of these categories apply to you:

Young Lawyer (under 40, called in last 10 yrs.) South **North Alberta (excluding Edmonton)**

Please include your recent CBA positions held during the last 5 years.

Here are some examples:

1. Voice of the Profession Committee member (2020 – present)
2. North Immigration Section Executive (2021- 2022)
3. South Business Law Section Chair (2019 – 2020)

Recent CBA positions held during last 5 years. Note: this information will be included in the online candidate profile

PART THREE: BIOGRAPHICAL SKETCH *(will be shared with the electorate)*

Attach a one - two-page (max) biography along with your photograph, in pdf format (**The photograph should be embedded within the biography**). Include in your biography an answer to the following:

Why do you want to serve on the CBA Alberta Board of Directors?

Submit completed three parts of the nomination form to Ms. Maureen Armitage, Returning Officer at mail@cba-alberta.org or at either:

Canadian Bar Association - Alberta Branch
710, 777 - 8 Ave. SW
Calgary, Alberta T2P 3R5
Fax: 403-265-8581

Canadian Bar Association - Alberta Branch
1501 Rice Howard Place, Tower 2,
10060 Jasper Ave.
Edmonton, Alberta T5J 3R8

Return completed form no later than NOON (12pm) on April 27, 2026

Please provide your contact information between April 27th, 2026 and April 30th, 2026:

Phone: _____ Email: _____



CBA Alberta Board of Directors

Board Structure

CBA Alberta is governed by a 13-person Board comprised as follows:

- Five Executive Committee members (Secretary, Treasurer, Vice President, President, Past President)
- Eight board members:
 - 2 designated geographical members, 1 each from North and South (no designated Calgary or Edmonton);
 - 2 Young Lawyers (North and South)
 - 4 members at large

Board terms are two-year staggered terms, renewable for one term (4 years max).

Eligibility

Board members must be members in good standing of the CBA, not be bankrupt, and residents of Alberta. Current members of the Executive Committee are not eligible to run for the Board. Members cannot run for both the office of Secretary and the Board at the same time.

Powers of the Board

The Board is empowered to “manage and supervise the management of the activities and affairs of CBA Alberta and oversee the implementation of the policies and operations of CBA Alberta”. The Board’s three main roles will be setting the strategic direction of CBA Alberta, managing the resources of the organization and providing oversight of the Branch.

Time Commitment

We anticipate that the time commitment for Board members will include:

- (a) Annual Board Retreat and Orientation; generally fall offsite
- (b) Three Board meetings: TBC
- (c) Annual General Meeting and Leadership Forum events.

It is expected that all of the above meetings will be full-day commitments, with the exception of the annual retreat meeting and orientation which will be two days. It is expected that Board members will be available and participate in each of these meetings. There will be travel involved as the meetings alternate between North and South (generally Calgary and Edmonton with the

possibility of other communities as well). Expenses for official Board travel will be paid in accordance with CBA Alberta's Travel Expense policy.

Board materials will be sent a week in advance and Board members should expect to allow a minimum of 2-3 hours to review and prepare for deliberations.

Over and above this basic requirement for service, Board members will be invited to attend and participate in other CBA events. Board members may also be asked to take on additional board committee or task force responsibilities, or some liaison, representative or ambassadorial duties.

Election Process 2026

For the two year term commencing September 1, 2026, the following positions are open:

- 2 Directors at large
- 1 South Young Lawyer
- 1 North Lawyer (outside Edmonton)

Board member incumbents completing their first term are eligible to allow their names to stand for a second term. Please note that we will also be recruiting for a Secretary position on the Executive, and a member may run for either an Executive position or a Board position, but not both.

A call for nominations will be made on April 1, 2026 and every nomination must be signed by three voting members of the Branch and returned by the close of nominations at noon on April 27, 2026. An online election, if required, will be held between May 4 and noon of May 25, 2026.

At the commencement of the voting period, the Voters (all eligible voting members of the Branch, namely Active Regular and Scholar members holding membership for year 2025 - 2026 and Honorary members **who have paid the fees by end of day April 30, 2026**) will be electronically sent biographical information on each of the candidates, along with the link to their ballots and the date to return their completed ballot. Election will be by a "first past the post" system, following the provisions in the Bylaws to ensure that all the open positions are filled.

The two year term will commence on September 1, 2026.

For more information, please consult the [Bylaws](#) of CBA Alberta or contact Executive Director Maureen Armitage at executivedirector@cba-alberta.org.