

CBA Alberta Adoption of National Principles of Conduct Policy

Preamble

The Canadian Bar Association Alberta (“CBA Alberta”) is committed to fostering an inclusive, respectful, accessible, and professional environment that upholds the highest standards of integrity, equity, and collegiality.

National Policy

The CBA Alberta adopts the [CBA Principles of Conduct](#), as amended from time to time, (the “National Policy”) in its entirety.

Reporting Concerns

In addition to the reporting mechanisms set out in the National Policy, any person (the “Complainant”) may refer concerns, incidents and/or knowledge of any breach of the CBA Principles of Conduct (an “Inquiry”) to the Executive Director of CBA Alberta (the “Executive Director”).

Informal Resolution

Upon receipt of an Inquiry under this policy, the Executive Director shall, if appropriate, confirm with the Complainant whether they wish to attempt to resolve the Inquiry informally or if they wish to make a Formal Complaint.

Subject to the election of the Complainant, the Executive Director may, if appropriate, take reasonable steps to resolve an Inquiry informally in accordance with paragraph 6 of the National Policy.

Referral

A “Formal Complaint” includes:

1. Any referral of concerns, incidents and/or knowledge of any breach of the CBA Principles of Conduct made under this Policy where the Complainant confirms they wish to make a Formal Complaint.
2. Any Inquiry made under this Policy where the Executive Director determines an Informal Resolution would be inappropriate; or
3. Any Inquiry made that is not resolved to the satisfaction of a Complainant informally under this Policy.



The Executive Director of CBA Alberta shall refer any Formal Complaint to the CBA (National) to be addressed in accordance with the National Policy.